**CANADORE COLLEGE SoTL FUND EVALUATION FORM**

|  |
| --- |
| Funding program: |
| Applicant Name/Principal Investigator: | Academic Area(s): |
| Title of Proposal: |
| Requested ($): |
| Proposed Start Date: | Proposed End Date: |

**Project Alignment with Funding Goals**

Does the proposal align with the SoTL Fund Guidelines?

|  |  |
| --- | --- |
| Enhance culture SoTL, research, and/or innovation at Canadore College | Yes [ ]  Partially [ ]  No [ ]  |

If the answer to this question is **“No”,** please explain why and do not proceed with the review.

|  |
| --- |
| *Enter text here* |

**Project Plan (1 = minimal or not at all; 5 = exemplary)**

|  |  |
| --- | --- |
| 1. The application form is completed and provides sufficient detail for the reviewers.
 |  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The timeline and workplan for the project are detailed and demonstrate and understanding of the research process.
 |   1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The project budget is detailed, with all items justified and conforming to grant guidelines.
 |   1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The applicant’s experience and expertise are related to the proposed research project.
 |  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| TOTAL for this section: | /20 |

**Project Details (1 = minimal or not at all; 5 = exemplary)**

|  |  |
| --- | --- |
| 1. The background clearly articulates the knowledge gap and demonstrates a need for further research based on existing literature.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The rationale appropriately justifies the proposed project and is supported with evidence from the literature.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The research topic and research questions address a knowledge gap that has emerged from the literature.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The research question is feasible and appropriately specific for the scope of the project.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The proposed project has clear goals and objectives that are achievable through primary and/or secondary data collection.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. Goals and objectives contribute to addressing the identified knowledge gap.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The methodology is clearly articulated and appropriate for the research question.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The research outcome will enable the applicant to achieve the stated goals and objectives.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The research project supports the College’s strategic plan.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The research project supports the College’s academic plan.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The research project will have a valuable impact on student learning and/or work practices.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The knowledge dissemination plan will contribute to the development of a culture of SoTL research within Canadore College.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. The results of the project will be disseminated beyond Canadore College.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| 1. This research project is designed to designed to include and benefit diverse populations.
 | 1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  |
| TOTAL for this section: | /70 |

**Additional Elements**

|  |  |
| --- | --- |
| 1. The project involves student researchers.
 | Yes [ ]  (+1) No [ ]  |
| 1. The proposed research has potential to progress to an application for external funding.
 | Yes [ ]  (+1) No [ ]  |
| TOTAL for this session: | /2 |

Total Score: /92

Does the proposal meet the requirements for the internal grant funding? (Score >69)

Yes [ ]  No [ ]

Recommendation:

|  |
| --- |
| *Enter text here.* |

 Reviewer Name Date